



monmouthshire  
sir fynwy

## **LA Governor Role Description**

### **1 Accountabilities**

- Governing Body

### **2 Role Purpose and Activity**

- That the governing body work in partnership with the headteacher, senior leadership team and other governors to raise standards and improve outcomes for all children. This may include:
  - Agreeing and supporting the aims, values and strategic plan for the school
  - Determining the policies and priorities of the school
  - Considering and approving the School Development or School Improvement Plan
  - Determining and monitoring the school's budget
  - Ensuring that all learners have access to a broad and balanced curriculum
  - Ensuring individual pupils needs are met, including any additional needs that they may have.
  - Staffing – e.g. staff appointments, performance management
  - Producing an action plan and monitoring progress following an inspection by Estyn
  - Supporting the day-to-day operational decisions taken by the head teacher
  - Promoting the effectiveness of the governing body
  - Working with the EAS (South East Wales Education Achievement Service) to improve school performance
  - Setting targets for pupil achievement
  - Monitoring and reviewing the performance and progress of the school
  - Promoting the interests of the school in the wider community
  - Having regard to the broader responsibilities as a governor of a public institution

### **Participating in meetings and making decisions**

- Attend and actively participate in meetings of the full Governing Body, committees and panels to which you are appointed
- Undertake suitable preparation prior to meetings to enable you to make informed and balanced decisions
- Being aware of the latest initiatives and developments in education
- Adhere to the principles of collective responsibility in decision making
- Be respectful of the confidentiality of governing body affairs

### **Internal governance, ethical standards and relationships**

- As an appointed representative of the Local Authority, you cannot be mandated to take any particular course of action, vote in a specific way or to represent any one political view.
- Behave in an appropriate manner and not in any way that might bring the reputation of the Council into disrepute.
- Promote and support open and transparent governance of the governing body and its affairs
- Create and maintain respectful, appropriate and effective relationships with the other members of the school governing body
- Comply with the seven principles of public life and maintain the highest standards of conduct and ethics in the way in which you carry out your duties
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- Promote accountability for the actions and performance of the governing body

### **3 Member Development**

- To actively participate in learning and development activities that support your role and which will enable an active involvement in all matters within your role and remit
- Familiarising yourself with Local Authority policies relating to schools and education to inform the debate and priorities at school level
- Read briefings and newsletters for governors